



Commonwealth of the Northern Mariana Islands
Department of Community and Cultural Affairs
Child Care and Development Fund (CCDF) Program
Caller Box 10007 Bldg. No. 1347/1344 Ascension Drive
Capitol Hill, Saipan, MP 96950
Website: childcare.gov.mp



July 11, 2024

NOTICE TO PARENTS & PROVIDERS:

CCDF NOTICE REGARDING PROSPECTIVE PAYMENTS TO PROVIDERS EFFECTIVE AUGUST 1, 2024 WITH FULL IMPLEMENTATION OCTOBER 1, 2024

Please be advised that the CCDF Program will be implementing Prospective Payments to providers. The 2024 Final Rule made important changes to the CCDF program for families and providers to stabilize payment practices.

This notice describes the procedures to ensure that the CCDF Program adheres to the 2024 Final Rule to pay providers prospectively:

PAYMENT INVOICE SUBMISSION/CO-PAYMENT SCHEDULE:

1. Effective August 1, 2024 the following payment invoice months will be processed:
 - a.) On August 1st or 2nd clients/providers are to submit signed CCDF payment invoices for the months of August, September, October and November 2024, with the July 2024 children's attendance/calendar.
2. Payment invoices for new families or amendments may be submitted on the regular payment invoice submission dates as scheduled.
3. An amended CCDF Child Care Payment Invoice/Co-payment Schedule will be effective November 1, 2024, clients/providers will submit December 2024 payment invoice on November 1st or November 5th, 2024 with the October 2024 children's attendance. The amended schedule is attached to this notice. ***Please ensure to take note of the changes to the schedule.***
4. Co-payment dates will remain as scheduled. Please take note of the co-payment dates stated in the amended CCDF Child Care Payment Invoice/Co-payment Schedule.
5. **IMPORTANT NOTE FOR CLIENTS REGARDING CO-PAYMENTS FOR THE MONTHS OF NOVEMBER 2024 & DECEMBER 2024:** In the month of November 2024, clients will be paying TWO months of co-payments (this will be for the November & December 2024 payment invoice). This is to be able to catch up to the amended CCDF Payment Invoice Schedule.

CHILDREN ATTENDANCE/CALENDAR:

1. Clients/providers will submit the children's attendances/calendars on the respective co-payment dates.
2. Children's monthly attendances/calendars will continue to be received and reviewed. Intentional Program Violations and recoupment will be processed if needed.

SCENARIOS FOR RECOUPMENT:

1. CCDF may recoup for:
 - a.) Client request to discontinue CCDF child care services;
 - b.) Client may request to change child care services provider;
 - c.) Client may no longer qualify for CCDF child care services;
 - d.) Child may no longer qualify for CCDF child care services;
 - e.) Provider may not meet the CCDF requirements;
2. There may be other scenarios that may call for recoupment, a detail of the reason for recoupment will be documented and provided to the client/provider.