



REACH HIGHER CNMI / CCDF OBSERVATION CHECKLIST

Check-in Visit



Business Name: Gana Daycare			Location: Koblerville, Saipan			Contact #: (670) 288 - 4970		
Total Student Enrollment:				Center Capacity: 124				
Observation Type:	Initial	Date: _____	Start Time: _____	End Time: _____				
	Renewal	Date: _____	Start Time: _____	End Time: _____				
	Follow-Up	Date: _____	Start Time: _____	End Time: _____				
	Check-in	Date: <u>January 31, 2025</u>	Start Time: <u>2:00 pm</u>	End Time: <u>3:50 pm</u>				
	Follow-Up	Date: <u>February 21, 2025</u>	Start Time: <u>3:10 pm</u>	End Time: <u>3:30 pm</u>				
Ratio Table:								
Age				Number of Children Per Staff Member				
0 – under 24 mos.				4 or less				
2-year-old				7 or less				
3-year-old				7 or less				
4 years old				10 or less				
5 years and older				10 or less				
Name of Rooms	Infant	Toddler	Infant & Toddler	Pre-School	K-3	K-4	K-5	B/A School
Approved DPW Room Capacity (counting all bodies)								
CCLP Occupancy (Only children counted, not adults. Check if any over DPW.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Gana Daycare
Areas for Recommendations (01.31.25, 2.21.25)

#	Area(s) to Address: (e.g. health and safety topic; QRIS star level indicator)	Observation	Recommendation	Action taken
1	Transporting Children	<p>The owner (<i>Ms. Jin</i>) who is not CCLP approved staff was observed to be transporting children from public school to the center.</p> <p>The driver initials that were written on the log is NA for Naesia Aldan, but the driver was Ms. Jin.</p> <p>Not all the children who were transported have a transportation authorization signed by the parents. Out of 29 children transported from 4 different public schools, 13 of them do not have signed authorization on file.</p> <p>Based on the vehicle checklist reports, the vehicle check was last conducted on December 22, 2024.</p>	<p>This poses a potentially serious liability for the program. Only CCLP approved staff can be assigned as a driver to transport children. Ms. Jin must get approved status from CCLP.</p> <p>Ensure that the information written on the logs are true and correct.</p> <p>All children that are being transported must have a signed parent authorization on file.</p> <p>Vehicles must be check daily before transporting children. Keep all logs up to date.</p>	<p>According to the program Director, Ms. Jin will not seek CCLP approval and will no longer transport children as a driver. The program must avoid violating this safety standard.</p> <p>Transportation logs are aligned with the correct information written on the logs.</p> <p>All children being transported have a signed parent authorization on file.</p> <p>Vehicles are now being checked on a daily basis and logs are up to date.</p>

STATUS

- In compliance
- Work in progress


Date: February 21, 2025
Targeted date to be finalized:

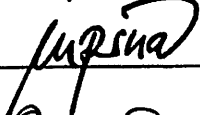
Completion of 30 hours of Annual Trainings and Technical Assistance (T & TA) Combined


Child Care Staff	Topics that must be taken Annually	Topics that must be taken every 2 Years	Topics that must be taken every 3 Years
All child care staff who have direct responsibility for the care of children includes: Directors, Teachers, Assistant Teachers, Caregivers, Aides and Floaters)	<ul style="list-style-type: none"> ✓ Prevention of and response to emergencies due to food and allergic reactions ✓ Child Development ✓ Recognition and reporting of child abuse and neglect 	<ul style="list-style-type: none"> ✓ Pediatric First Aid and CPR Certification <p>Note: At least one(1) provider in each group</p>	<ul style="list-style-type: none"> ✓ Prevention and control of infectious diseases (including immunization) ✓ Administration of medication, consistent with Standards for Parental Consent
In Addition: All child care staff who have DIRECT responsibility for the care of INFANTS and TODDLERS	<ul style="list-style-type: none"> ✓ Prevention of Sudden Infant Death Syndrome and Use of Safe sleep Practices (SIDS) ✓ Prevention of Shaken Baby Syndrome and Abusive Head Trauma (SBSI) 	<ul style="list-style-type: none"> ✓ Pediatric First Aid and CPR Certification 	

Only CCDF approved trainings and approved replacements will count towards meeting the Annual Health and Safety Training requirements

"I understand this report will be posted on the CNMI Child Care website in compliance with the consumer education provision of the federal CCDBG Act of 2014 for Results of Monitoring and Inspection Reports (website): (658E(c)(2)(D)) State must make public by electronic means, in a consumer-friendly and easily accessible format, organized by the provider, the results of monitoring and inspection reports, including those due to major substantiated complaints about failure to comply with CCDF requirements and State child care policies, as well as the number of deaths, serious injuries, and instances of substantiated child abuse that occurred in the child care settings each year, for eligible child care providers within the State."

Acknowledged By: Director's Printed Name: LILIBETH T. CASTRO Signature:  Date: 2/28/25

Conducted By: Quality Care Specialist Printed Name: Maricar I. Pena Signature:  Date: February 21, 2025

Reviewed By: CCDF Director Printed Name: Maribel Loste Signature:  Date: 03/04/25